

Virginia Tech
Agricultural and Applied Economics

AAEC 3016
Internships in AgEcon
Fall 2007

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I. COURSE DESCRIPTION

Follow-up to a practical experience in a selected agricultural, resource, or governmental enterprise. Provides a forum for students to share work experiences, discuss human resource issues, and apply the problem solving process to a problem or concern witnessed during the internship.

II. COURSE OBJECTIVES

- Analyze the functions of management (planning, organizing, directing, and controlling) within a working business;
- Understand the process of project management and coordination;
- Define personnel, marketing, physical distribution, or technological problems occurring in the workplace;
- Apply the problem-solving process to an identified issue in the workplace; and
- Present a written and oral summary of his/her application of the problem-solving process.

III. TEXT AND TEACHING AIDS

Required Text:

Seagle, Edward E., Jr., Ralph W. Smith, and Lola M. Dalton. *Internships in Recreation and Leisure Services: A Practical Guide for Students.*

Teaching Aids:

- Agricultural & Applied Economics Internship Handbook
- Class hand-outs

IV. Grading

Class participation	40%
Bulletin board	10%
Final paper -- written	25%
Final presentation -- oral	25%

V. SYLLABUS

Utilize the Career Services Website (www.career.vt.edu) for important information regarding your career preparation.

Week of:

- 8/20 Introductions and summer debriefing. Attend “Career Services Tailgate and Open House”, Friday, August 24, 10am-3pm.
- 8/27 Problem-solving process. Details for paper and presentation.
- 9/3 No meeting. Go to Career Services website and sign up for “OCI + Hokies 4 Hire Orientation”. Attend the orientation on the assigned date.
- 9/10 No meeting. Sign up for and attend the “Career Fair Preparation and Interviewing” workshop, September 12, 4-5pm, Career Services Conference Room A.
- 9/17 No meeting. Go to the Career Services building on Monday to sign up for the “Dining Etiquette” workshop (\$10). Attend Business Horizons career fair Thursday (<http://www.businesshorizons.org/>) and/or Fall Focus Career Fair Friday (<http://www.cos.vt.edu/fallfocus/>).
- 9/24 Outline of problem solving paper due, typed. Discuss future class events. Students meet to brainstorm on the class bulletin board.
- 10/1 No meeting. Participate in State Fair *AgExperience* if your schedule permits.
- 10/8 No meeting. Attend “Etiquette Workshop” on October 10. Meet at 5:15 at Owens.
- 10/15 Meeting with students interested in summer 2007 internships. Share your summer experience. If schedule permits, present to First Year Seminar class on Tuesday @ 11am.
- 10/22 Evaluating the internship or full-time job.
- 10/29 Bulletin board due. Class presentations.
- 11/5 Class presentations
- 11/12 Class presentations
- 11/19 Thanksgiving Break
- 11/26 Class presentations
- 12/3 Wrap up and evaluations

